

20 October 2005

Dear Councillor

**MUSEUM MANAGEMENT TASK GROUP**

A meeting of the Museum Management Task Group will be held at the Council Offices, London Road, Saffron Walden, on Monday 31 October 2005 at 7.30pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**A G E N D A  
PART I**

- 1 Apologies for absence and declarations of interest.
- 2 To receive the notes of the meeting held on 22 August 2005 (attached).
- 3 Business arising.
- 4 Update on Museum Resource Centre Project (verbal report).
- 5 Museum Service Forward Plan (Strategic Plan) (attached).
- 6 Education Policy (attached).
- 7 Report of the Saffron Walden Museum Society (attached).
- 8 Curator's report (attached).
- 9 Any other business the Chairman considers to be urgent.

To:- Councillors R P Chambers, J I Loughlin, **D J Morson** and V Pedder (Uttlesford Members); J Bullen, D Laing, E Planterose, A Watson and S Hollingworth (Museum Society).

Enc: Minutes  
Curator's report  
Society's report